SSA ABSTRACT PRESENTATION GUIDELINES

PRESENTER

- A presenter must be a current member unless the Program Committee grants permission for a non-member to present.

- Up to 14 non-member authors may be considered to present; the request for a non-member author to present should be made at the time an abstract is submitted.

- The Program Committee will select which non-member authors may present. The submitting member author will be notified of the decision of a non-member presenter request following abstract submission deadline and committee approval.

- Trainees (residents/ fellows/ medical students) cannot be considered for non-member presentation.

- When a non-member is granted the privilege of presenting the paper, they must also close the discussion (unless a member author chooses to close). They may not choose another non-member author to close.

DISCUSSANTS

- Discussants (2) can be members or non-members; however, trainees (residents/ fellows/ medical students) cannot be discussants.

CLOSING

- Any member, non-member, or trainee may close the discussion.

ADDITIONAL INFORMATION for PRESENTERS

- Presentation talk is limited to ten minutes; Discussants (2) will have three minutes each and Closing of the presentation will follow. Entire length of the presentation and discussion/ closing should not exceed 30-minutes.

- PowerPoint presentations should be set to wide screen format (16:9) for optimal screen projection at the meeting.

- Please provide your final PowerPoint presentation on a thumb drive to the in-room AV technician no later than 30 minutes prior to the start of the morning sessions on the day your presentation is scheduled.

- The submitting member author is responsible for providing a full manuscript to all presenters and discussants in advance for their review, and ensuring the above guidelines are clearly communicated.
The submitting member author will also be responsible for uploading the final manuscript directly to JACS no later than Monday, December 12, 2022. Manuscripts may not be uploaded until the conclusion of the meeting.