

April, 2008

Dear Fellow:

The next meeting of the Southern Surgical Association will be held at The Breakers, Palm Beach, Florida, November 30, December 1, 2 & 3, 2008. The following items require your attention.

#### **ABSTRACTS**

Now is the time to submit abstracts of papers by those who desire to appear on the program. An original, limited to one page, single spaced and approximately 250 words in length, should be submitted to the Secretary by **July 1, 2008 via U.S. mail, email at [brittld@evms.edu](mailto:brittld@evms.edu) or fax 757-446-8951**. A sample of the correct format is enclosed. Only seven (7) non-members will be allowed to present papers. This determination will be made after abstracts are selected by the Program Committee. Otherwise, only members may present a paper; co-authors or guests may discuss. Please indicate by a brief note which member will be presenting the paper and if you would like consideration for a non-member to present. Also, the Southern Surgical Association has approved an annual scholarship to support a member to pursue a subject in the History of Medicine (see attached information).

#### **RESERVATIONS AND REGISTRATION FORM**

Please complete the enclosed hotel reservation request form and forward directly to the hotel. Return the blue registration form, along with payment, to Dr. J. Wayne Meredith.

#### **CANDIDATES FOR MEMBERSHIP**

Applications and supporting letters for new candidates for fellowship must be received by the Secretary **no later than July 1, 2008**, so that proper distribution of the information concerning the candidates can be made to the membership in the booklet well before the meeting. In order for a candidate to be eligible for membership they must attend a meeting prior to being considered. The meeting attended must be stated in letter of nomination. Fellows are responsible for completion of the application and letters of recommendation from all three sponsors.

Three new letters are necessary for a candidate who is being “**reconsidered**” for fellowship. In addition to the letters, any new information should be submitted, including an updated curriculum vitae, publications, supporting letters, etc. An application will be considered incomplete unless letters from all three sponsors are received by **July 1, 2008**.

#### **CHANGE OF ADDRESS CARD**

Enclosed is a pre-addressed card for any changes necessary in either your business or home address.

#### **GUESTS**

Any member wishing to invite guests should notify the Secretary no later than **November 1, 2008**. An invitation and program will be mailed to all invited guests.

Dr. James A. O’Neill, President and all of the officers look forward to greeting you at The Breakers.

Sincerely,

L. D. Britt, M.D., M.P.H.  
Secretary, Southern Surgical Association